WDC Meeting
Agenda
August 16, 2018
3:00-4:00 p.m.
Tacoma Rail 2601 SR 509 North Frontage Rd., Tacoma WA 98421

1. Welcome/Call to order/Safety Briefing
2. Introductions
3. Public Comment
4. WorkForce Central Executive Board update – April Gibson
5. Consent Agenda
   • Approve July 19, 2018 minutes
6. WDC Committees Updates & Recommendations to shift from committee to project teams/taskforces
   • Business Services – Dereck Spivey
   • Young Adult – Dale King
7. Adult Basic Education Customer Testimony
8. WDC Regional Strategic Plan Overview and Next Steps – Lori Strumpf
9. CEO Report
   • Q4 Obligation Report
   • WorkSource Site Certification Overview – Lori Strumpf
10. Other business
11. Adjourn

Future meetings:

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<th>Event</th>
<th>Date</th>
<th>Time</th>
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<tr>
<td>WDC Meeting – April Gibson, Chair</td>
<td>September 20</td>
<td>3:00-4:00</td>
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<tr>
<td>Business Services Committee – Dereck Spivey, Chair</td>
<td>August 27</td>
<td>8:00-9:00</td>
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<tr>
<td>Young Adult Services Committee – Dale King, Chair</td>
<td>September 25</td>
<td>10:30-11:30</td>
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<tr>
<td>WDC Pierce Leadership Committee</td>
<td>September 28</td>
<td>1:00 – 3:00</td>
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WorkForce Central Staff
Linda Nguyen, CEO
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Deborah, Howell, Vice President of Innovation & Strategy
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Jan Adams, Executive Assistant
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WorkForce Central
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WDC Meeting
MINUTES
July 19, 2018
3:00-4:00 p.m.
Tacoma Rail 2601 SR 509 North Frontage Rd., Tacoma WA 98421

Attendees: Steve Gear, Dale King, April Gibson, Dave Shaw, Darci Gibson,
Phone: Tim McGann, Dereck Spivey, Blaine Wolfe
Staff: Hilliary Bryan, Deborah Howell, Jan Adams, Linda Nguyen, Candice Ruud
Guests: Zach Kaletka, Kat Wiager, Libberty Newton, Tim Owens

1. Welcome/Call to order/Safety Briefing
April called the meeting to order at 301 p.m. Dale gave the safety briefing.

2. Introductions

3. Public Comment
None

4. WorkForce Central Executive Board update
Linda gave the update noting the renewal of her employment contract for three years,
regular business, the budget approval and personnel changes

5. Consent Agenda
- Approve May 17, 2018 minutes
  Motion to approve made by Dale; seconded by Dave. Approved

6. Election of new WDC Chair, April Gibson
Linda noted with Tim’s retirement, April was the acting chair. She called for a motion to
elect April as the WDC Chair. Motion made by Dave; seconded by Dale. Approved.
April thanked Tim for his service and leadership. She noted he will continue on the
Young Adult Committee.

7. Seek Vice Chair Nominees
April asked for volunteers to serve as 1st Vice Chair and 2nd Vice Chair.
She gave an overview of the expectations for the roles. Dave Gear offered to serve as 1st Vice
Chair. Motion to appoint Steve as 1st Vice Chair made by Dale; seconded by Dave. Approved.

8. Approve PY18/FY19 Budget
Motion to approve made by Dale; seconded by Steve. Linda gave an overview of the changes and allocations proposed for the allocated funds.
Dave asked if Linda used historical reference for the allocations, which she confirmed. Approved

9. WDC Committee Reports
- WDC Business Services Committee - Dereck Spivey
  Dereck noted they are working on their plan for future work, with a focus on
  a pipeline strategy.
- WDC Young Adult Services Committee - Dale King
  Dale noted they haven’t met for a few months, but will be focusing on
disconnected young adults.
• **Quality Assurance and Certification Committee - David Shaw**
  Dave noted the committee has put in many hours reviewing and scoring applications as well as site visits to certify affiliate sites. He explained the process for certification. Dave noted the certifications included WorkSource Pierce Job Center and Goodwill received one-year certification; JBLM received two-year certification and Pierce College received a six-month certification. Discussion continued around the process and benefits as well as impacts getting and maintaining certification.

10. **Review the WDC's and Executive Board's two Bold goals and Discuss How Best to Restructure WDC Committees to Ensure Alignment**
    April opened the discussion asking if we want to have ad hoc committees rather than standing committees. Steve noted he thought project focused would be better. He asked if the WDC would determine what the projects would be for the committees/task forces. Dereck wants to make sure we are not too pigeon holed. Discussion continued noting each committee should finish their current projects and then come back with recommendation for their committees at the August WDC meeting. Linda quickly reviewed the goals.

11. **CEO Report**
    • **Young Adult Customer Testimonial**
      Libbertly told her story from being homeless, enrolling in school, how she found the WorkSource Pierce Job Center and where she is now.

12. **Other business**
    None

13. **Adjourn**
    Motion to adjourn made by Dave; seconded by Blaine. Meeting adjourned at 4:10